**实验动物中心行为学实验室使用申请表**

**\*填写前请认真阅读填表说明**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 部门 |  | AP号 |  | | | | | |
| 申请人 |  | 联系电话 |  | | | | | |
| 实验名称 |  | | | | | | | |
| 实验人员姓名 |  | | | | | | | |
| 上岗证号 |  | | | | | | | |
| 动物品种 |  | 动物数量 | 雌 |  | | 笼位数 | |  |
| 雄 |  | |
| 实验周期 | 年 月 日至 年 月 日 | | | | | | | |
| 实验具体需求 |  | | | | | | | |
| 申请日期 |  | 申请人（签字） | | |  | | | |
| PI（签字）： | | | | | | | | |
| 以下内容由实验动物中心填写： | | | | | | | | |
| 收表日期 |  | 行为学实验室负责人 | | | | |  | |
| 实验动物中心主任（签字）： | | | | | | | | |

**填表说明：**

1. 实验具体需求一栏经实验人员与实验动物中心行为学实验室负责人协商确定后再填写，填写完成后再由PI签字确认。

2. 实验具体需求包括每天进入及离开屏障设施的时间，房间空间要求，房间的昼夜节律（开关灯时间及灯光类型），需实验动物中心员工提前配合的准备工作等。

3. 表格所有填写内容请用签字笔填写或电脑打印(签名处除外)。

4. “动物品种”一栏请标明大小鼠及详细品系名称。

5. 实验动物中心行为学实验室使用申请的时间不能超过半年，若超过半年需重新提交申请。

6. 一批实验结束后且两周内无使用需求，需配合腾出实验房间。

7. 每次实验完成后请及时将房间卫生打扫干净并通过喷雾消毒的方式对实验台面及房间进行彻底的消毒，将垃圾及时带出屏障设施。

8. 请提前10个工作日将申请表给交至实验动物中心B1041办公室，[电子版请发送邮箱至guotong@cibr.ac.cn](mailto:电子版请发送邮箱至guotong@cibr.ac.cn)。

9. 填表过程中若有疑问可联系：郭彤；联系电话：18810761767；邮箱：[guotong@cibr.ac.cn](mailto:guotong@cibr.ac.cn)。

**Application for Behavior Laboratory of LARC**

**\*Please read the instruction carefully before filling**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Dept |  | Animal Protocol |  | | | | | |
| Applicant |  | Contact |  | | | | | |
| Name of Experiment |  | | | | | | | |
| Name of Experimenter |  | | | | | | | |
| Certificate No. |  | | | | | | | |
| Animal Strain |  | Number of Animal | F |  | | Number of cages | |  |
| M |  | |
| Experimental Period | YYYY-MM-DD to YYYY-MM-DD | | | | | | | |
| Experiment Specific Requirements |  | | | | | | | |
| Application Date |  | Applicant（Signature） | | |  | | | |
| PI（Signature）： | | | | | | | | |
| Following are filled by the LARC staff: | | | | | | | | |
| Date of Receipt |  | Leader of Behavior Laboratory | | | | |  | |
| Director of LARC（Signature）： | | | | | | | | |

**Instructions：**

1. The experimental specific requirements should be discussed and determinate with the leader of behavior laboratory, then you can seek PI’s signature for confirmation.

2. The experimental specific requirements include: time of entering and leaving facility, space requirement, diurnal rhythm (type and time of light on and off), preparation work requiring LARC staff to cooperate in advance, and so on.

3. Please fill the application using a signature pen or computer（except the signature）.

4. Please indicate the species and strain of animals in the “Animal Strain” column.

5. The duration of application for behavior laboratory in LARC shall not exceed half a year, if then, the application shall be submitted again.

6. When the experiment is completed, and there is no needs within two weeks, please cooperate to vacate the experimental room.

7. Every time you ended the experiment, please clean the room and disinfect the test bench and room by spray disinfection, take the garbage out of the barrier facility timely.

8. Please submit the application to office B1041 in LARC and email to [guotong@cibr.ac.cn](mailto:guotong@cibr.ac.cn) 10 working days in advance.

9. If you have any question, please feel well to contact：Tong Guo；phone number：18810761767；E-mail：guotong@cibr.ac.cn.